



## INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Internal Quality Assurance Cell (IQAC) is a quality sustenance measure in higher education institutions, particularly in India, established to monitor and improve the quality of education and academic activities.

### A. Functions:

- IQAC is responsible for developing and implementing policies related to quality assurance in academic and administrative activities. These policies outline the institution's commitment to quality and provide guidelines for its attainment.
- IQAC assists the institution in preparing for accreditation processes conducted by external agencies such as NAAC (National Assessment and Accreditation Council) or other accrediting bodies. This involves coordinating self-assessment exercises, preparing documentation, and facilitating site visits.
- IQAC collects data on various aspects of institutional functioning, including student performance, faculty qualifications, infrastructure facilities, research output, and feedback mechanisms. It analyzes this data to assess the institution's performance and identify areas for improvement.
- Institutional Planning Based on data analysis and feedback received, IQAC helps in formulating institutional development plans and strategies. These plans prioritize areas for improvement and set goals for enhancing the overall quality and effectiveness of the institution.
- IQAC organizes training programs, workshops, and seminars to enhance the professional development of faculty and staff members. These initiatives focus on improving teaching methodologies, research capabilities, administrative skills, and overall job performance.
- IQAC ensures that mechanisms are in place to collect feedback from students on various aspects of academic and non-academic activities. It uses this feedback to address student concerns, improve the learning environment, and enhance student support services.
- IQAC encourages and supports research activities among faculty and students. It facilitates research collaborations, provides funding opportunities, and promotes a culture of research and innovation within the institution.
- IQAC monitors the quality of teaching and learning processes within the institution. It conducts peer reviews, classroom observations, and curriculum evaluations to ensure adherence to quality standards and best practices.
- IQAC maintains records of quality assurance activities, including data collected, policies developed, and initiatives implemented. It prepares reports for internal stakeholders as well as external accrediting bodies.
- It promotes a culture of continuous improvement by establishing quality assurance mechanisms, monitoring key performance indicators, and implementing feedback loops. It encourages innovation and adaptability to ensure that the institution remains responsive to changing educational trends and stakeholder expectations.

### B. Meetings of IQAC:

#### i) Main Committee Meeting (24/07/2023)

Main Committee Meeting was organized under the chairpersonship of Prin. Dr. K. C. Mohite. According to the agenda - the review of activities during current year, online submission preparation of AQAR of 22-23. Planning of activities in academic year 2023-24. Made 3<sup>rd</sup>



cycle NAAC grade analysis, Preparation for NAAC 2023 assessment, Promotion of research activities, Discussion on compliance, discussion on feedback mechanism, discussion on new education policy, IQAC strategies were mainly planned and discussed in this meeting. Academic calendar of IQAC was presented in this meeting. This was a special meeting and the AQAR was placed before Management. Shri. Anilji Bora (Renowned (Industrialist), Prin. N. S. Nikam (Management Representative), Prin. Dr. K. C. Mohite (Chairperson), Principal Baheti and Shri Dhumal were present in the meeting. Dr. Subhash Gawari (Community Representative) guided the meeting with their inputs.

**ii) IQAC working-Committee meetings:**

The meetings of IQAC working-committee were organized on the dates **24.07.2023, 24.11.2023, 27.06.2023, 17.07.2023, 10.08.2023, 08.11.2023, 28.03.2024.**

These meetings was organized under the chairmanship of Prin. Dr. K. C. Mohite. According to the agenda - Review of last year activities, Planning of yearly activities for year 2023-24, Status of online AQAR preparation, Experiences of the Criteria In-charge or representatives were discussed in these meetings. Academic calendar of IQAC was presented in first meeting, Planning and discussion of IQAC criteria presentation, Attainment of PO, CO, Online Students Satisfaction Survey, Setting up of methodology for data collection, Preparation of online AQAR for 2022-23 were discussed. Documentation for NAAC, discussion and finalized the best practices for NAAC preparation, Discussion made on Energy and Environment Audits in these meetings. After 4<sup>th</sup> cycle Accreditation by NAAC organized meeting to evaluate NAAC result.

**C. Preparation of IQAC Yearly Calendar:**

The Annual calendar for IQAC activities was prepared and presented in the meeting on 24.07.2023 by Dr. S. B. Bhoite. The detailed guideline about Annual calendar is prepared by Prof. P. S. Tathe.

**D. Participation in NIRF ranking:**

The College took participation in NIRF ranking, meetings were organized under the guidance of Prin. N. S. Nikam (Jt. Secretary, S.S.P.M., Shirur) regarding the NIRF participation Prin. Dr. K. C. Mohite Sir guided the process data for College and Over All was prepared and submitted on 15.01.2024.

**E. Website Maintenance:**

College website was maintained by IQAC including the AMC, the domain registration, Yearly renewal of SSL certificate, domain renewal and regular uploading of notices, circulars and activities was **done**. Prof. Rohit Jadhav has took initiative to update all the data of website according to NAAC requirement. Dr. S. B. Bhoite and Dr. P.P. Prabhune guided in this task.

**F. Feedback Mechanisms:**

Feedback of teachers by the students was collected by the IQAC. Feedback has been computerized and analyzed. Feedback on curriculum was collected by subcommittee headed by Prof. P. S. Tathe. Feedback of parents was also collected. The committee alumni association helped IQAC for the feedback of Alumni through the programmes



organized.

**I. Students Satisfaction Survey (for 2022-2023)** - was carried out through online mode. students made important suggestion the cognizance was of remarks was taken by Principal and the Management. The results were analyzed and were uploaded on college website. Dr. Satish Patil, In-Charge of Criteria II conducted the Student Satisfaction Survey successfully.

**J. Documentation and scanning:**

The scanning and allied work about AQAR 2022-23 and NAAC 2023 is completed with the help of Mr. Niraj Mahajan.

**K. NAAC SSR preparation and Submission:**

Following IQAC representatives and NAAC Criteria In charge worked on concerned criteria and submitted the data to IQAC along with web-link material.

No.	Criteria Name	IQAC Representative
I	Curricular Aspects	Prof. P. S. Tathe
II	Teaching-Learning and Evaluation-	Dr. S. V. Patil
III	Research, Innovations and Extension	Dr. N. M. Ghangaonkar
IV	Infrastructure and Learning Resource	Prof. Smt. K.H. Paithankar
V	Student Support and Progression	Dr. D. H. Bobade
VI	Governance, Leadership and Management	Dr. S. P. Borse
VII	Institutional Values and Best Practices	Dr. V. B. Naikwadi

Dr. A.B. Kakade assisted the criteria I, Dr. R. A. Gaikwad assisted for the criteria II, Dr. A. M. Jethe assisted for the criteria III, Dr. I. J. Pawar assisted for the criteria IV, Prof. K. N. Gadekar assisted for the criteria V, Dr. A. B. Chandanshive assisted for the criteria VI and Dr. V. B. Naikwadi assisted for the criteria VII.

**L. SSR Submitted:**

IQAC prepared and submitted the IIQA report for the NAAC on 23.9.2023 then after the acceptance of IIQA on 19.10.2023 College Prepared and submitted the 4<sup>th</sup> cycle of NAAC Self Study Report (SSR) on 06 December 2023.

Following IQAC In-charge worked on concerned criteria and submitted data to IQAC along with related documents and weblinks.

No.	Criteria Name	IQAC In-charge
I	Curricular Aspects	Dr. A.B. Kakade
II	Teaching-Learning and Evaluation-	Dr. R. A. Gaikwad
III	Research, Innovations and Extension	Dr. A. M. Jethe
IV	Infrastructure and Learning Resource	Dr. I.J. Pawar
V	Student Support and Progression	Prof. K. N. Gadekar
VI	Governance, Leadership and Management	Dr. A. B. Chandanshive
VII	Institutional Values and Best Practices	Dr. V. B. Naikwadi

All IQAC In-charge are worked in the coordination with IQAC Representatives respectively.



#### **L. Mock NAAC Visit.**

Mock NAAC PEER team visit organized on 01 March 2024 with full preparation as per the norms of NAAC. For this we invited Dr. Pandit Vidyasagar, Ex. Vice chancellor, Swami Ramanand Teerth Marathwada University as Coordinator of this visit and Dr. Mithare, Commerce Dean, SPPU as Member Coordinator Dr. Dahale IQAC coordinator, Mahatma Phule Mahavidyalaya Pimpri, Pune as were member. We received valuable information and suggestions form this Mock NAAC peer team. We made changes and improved ourselves as per their suggestions.

Shri. N. S. Nikam, Secretary, Shirur Shikshan Prararak Mandal visited each and every department and section of the college for three days. He gave some suggestions in the context of NAAC peer team visit.

#### **M. NAAC Peer Team Visit.**

NAAC Peer Team Visited to the college on 11<sup>th</sup> and 12 March 2024. Dr. Sanjay Kumar Jha Dean, T M Bhagalpur Universit, Bhagalpur Bihar as Chairperson. Dr. Srinivasa Rao Allam Professor, Delhi Technological University, Delhi as Member Co-ordinator and Dr. Lilian Jasper, Principal, Womens Christian College, Chennai Tamil Nadu as member of peer team. In these two days visit Peer Team visited all the academic department and all supportive services of the college. They interacted with alumni, current student, and non-teaching staff.

We focused some incredible things in front of the NAAC peer team that we received DST-FIST and DBT star status. Under DSI-FIST, DBT and other schemes, college received a grant of 125 lakh for various research activities. ICHR sanctioned a grant of Rs.3 lakh to Dr. P. P. Prabhune for research project. Dr. Ajjit Chandanshive also received a 10 Lakh grant for research project by ICSSR. Maharashtra governments project 'People's Biodiversity Register' (PBR) is completed by the department of botany. College has 66 MoU's/ Linkages/ Collaborations. The college develops research culture among students via centres with a well-equipped incubation center. To promote research culture among students and teachers, the college organizes an 'Avishkar' competition every year. The placement cell organizes regularly training and campus interview regularly with multinational companies. Outreach activities are conducted by NSS and NCC departments for overall growth of the students. The earn and learn scheme is run for economically weak students. The sports department achieved various medals and state and national achievements. A media center has been developed for video making. 'Energy Park' is established by the Physies department for renewable energy awareness and 'Dhanvantri' garden is developed by the Botany department for conservation of plants. Girls and Boys hostels are made available on the campus. 'Rasiklal M. Dhariwal General Knowledge Examination.' 'Maitri Pustakanshi' मैत्री पुस्तकालय (Friendship with book) are best practices of the college.


#### **O. Career Advancement Scheme**

College conducted CAS (Career Advancement Scheme) and three teacher Dr. B. R. Lalit HOD of Marathi, Dr. I. J. Pawar HOD Hindi and Dr. N. M. Ghangaonkar HOD Botany department of the college are promoted as Professor.

The IQAC is thankful to the authorities of Shirur Shikshan Prasarak Mandal namely Mr. Anilji Bora (President, Shirur Shikshan Prasarak Mandal), Prin. Nandkumar Nikam (Secretary, Shirur Shikshan Prasarak Mandal), The authorities of College Governing Council namely Shri. Prakashshethji Dhariwal (Chairperson) and all members, Principal Dr. K.C. Mohite, All the respected members of the Main Committee of IQAC, Prof. H. S. Jadhav and Dr. P. S. Virkar (Session In-Charge), All the Heads of Department, All IQAC



representatives and Members, NAAC Coordinator Dr. P. P. Prabhune, criteria In-charge and all members of respective criteria, all teaching and Administrative, non-teaching staff.

  
**Dr. Sunil Bhoite**  
Coordinator, IQAC

**Co-Ordinator**  
IQAC

Chandmal Tarachand Bora College  
of Arts, Commerce and Science, Shirur