



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	CHANDMAL TARACHAND BORA COLLEGE OF ARTS, COMMERCE AND SCIENCE
• Name of the Head of the institution	KAKASAHEB CHANDRAKANT MOHITE
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02138222301
• Mobile no	9011033696
• Registered e-mail	ctborainfo68@gmail.com
• Alternate e-mail	ctboracollegeiqac@gmail.com
• Address	C.T.Bora College Road, Shirur-Ghodnadi , Dist.Pune -412210. Maharashtra.
• City/Town	SHIRUR GHODNADI
• State/UT	Maharashtra
• Pin Code	412210
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Savitribai Phule Pune University, Pune
• Name of the IQAC Coordinator	Sunil Babanrao Bhoite
• Phone No.	02138222301
• Alternate phone No.	02138222301
• Mobile	9552569008
• IQAC e-mail address	ctboracollegeiqac@gmail.com
• Alternate Email address	ctbcsiqacinternal@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.ctboracollege.edu.in/
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.ctboracollege.edu.in/2021-22/academic-calendar.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	81.3	2004	08/01/2004	07/01/2009
Cycle 2	A	3.03	2013	05/01/2013	04/01/2018
Cycle 3	B++	2.93	2018	26/09/2018	25/09/2023

6.Date of Establishment of IQAC

01/06/2004

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	6	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>Best practices like Rasiklal M. Dhariwal, General Knowledge competitive exam and friendship with books are conducted</p>		
<p>Alumni association was registered</p>		
<p>Semestral E-Magazine was published.</p>		
<p>College has participated in NIRF at two levels college and overall data was submitted.</p>		
<p>Energy and Environment audit completed.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
To prepare Academic Calendar	Prepared Academic Calendar at the beginning of the term in June 2021
To publish Policy of Admission - Online admissions/Merit list.	At beginning of the academic year published Policy of Admission - Online admissions/ Merit list.
To organize regular meetings of IQAC working committee.	Organized 6 regular meetings of IQAC working committee in the academic year.
To participate in Institution level and overall level of NIRF ranking.	College has participated in NIRF at two levels college and overall, submitted data on 18.02.2022
To continue with the best practices like My Mother in My College and Rasiklalji Dhariwal Memorial General Knowledge Competition.	Two best practices like (1) Rasiklal M. Dhariwal, General Knowledge competitive examination is conducted through online mode and (2) My Mother in My College activity conducted on 4th May 2022.
To organize career-oriented Add-on, Value Added, Bridge, Vocational Education, Certificate Courses.	Fifteen Certificate Courses were organized. (1) Chitrapat Aswad Aani Parikshan (2) Certificate Course in Human Rights and Values (3) Certificate Course in Basic English Grammar (4) Certificate Course on Introduction to Share market (5) Add-on Course on Emploability and Skill Enhancement Commerce (6) Add-on Course on Vedic Mathematics (7) Certificate course in Fundamentals in Chemistry (8) Add-on Course on Fundamentals of Tourism Management Geography and Planning (9) Advanced C Programming (10) Add-on C Course on Jquery (11) Add-on Course on Soft Skill Development (12)

	<p>Certificate Course in Communication Skill for Managers (13) Add-on Course on Personality and Soft Skill (14) Basic Course in Environmental Awareness (15) Certificate Course in Basic Hardware & Software Installation and Troubleshooting (Computer)</p>
<p>To organize various workshops for girl students and their parents such as 'Personality Development', "Nirbhay Kanya Abhiyan", "My Mother in my College" etc.</p>	<p>Institute has organized (1) Women empowerment programs. Special lectures on (2) 'Know Your Potential' (3) 'Mind to Matter' (4) 'Recognition of Self Capabilities' (5) 'Women's Rights and Laws' (6) 'Women's Health issues' (7) NCC students participated in Cadar Camps. (8) Lectures on Prevention of Sexual Harassment (9) Sexual Harassment at Workplace and (10) 'Sva cha nvyane shodh were organised. (11) "Nirbhay Kanya Abhiyan" organized on 24 to 25 December 2021. (12) "My Mother in my College" organized on 4th May 2022.</p>
<p>To strengthen the fund for economically weak students.</p>	<p>The welfare fund for economically weak students was collected and distributed to 15 students.</p>
<p>To organize a special counseling on "Stress Management" for Teaching and non-teaching staff.</p>	<p>This activity was organized by department of Psychology through online mode.</p>
<p>To undertake and complete Individual Minor Research projects with financial assistances from UGC, DST and SPPU.</p>	<p>Proposals were forwarded to funding agencies like ICHR, BOD (S.P.P.U)</p>
<p>To motivate faculty members to present and publish research papers.</p>	<p>Teachers have published their research papers in peer reviewed journals and UGC care listed journals.</p>

To organize coaching camps, intercollegiate competitions in sports.	Due to Covid-19 restrictions coaching camp and intercollegiate competitions in sports program couldn't be organized. College will organize these activities in the next year.
To organize awareness programme about Human Rights.	The Human Rights awareness programs were organized for all PG courses in both the semesters by the concerned committee.
To organize Workshop on issue of Cyber security, IPR.	This activity was organized by IPR cell through online mode
To publish of Semestral E-Magazine.	Semestral E-Magazine was published on college website.
To organize State Level Elocution and Debate competition.	Chhatrapati Sambhaji Maharaj State Level Debate Competition was organized on 20 April 2022
To observe various academic days like Hindi day, Marathi Bhasha Day, International Yoga Day etc.	(1) Hindi day was celebrated on 14 November 2021. (2) Marathi Bhasha Day celebrated on 27 February 2022. (3) International Yoga Day celebrated on 21 June 2021. (4) National Mathematics Day 22 December 2021. (5) Vachan Prerana Din 15 October 2021. (6) National Science Day by 28 February 2022
To organize Convocation Ceremony at College	Due to Covid-19 restrictions it was not possible to organize Convocation Ceremony at College
To organized Alumni meet.	Alumni meets were organized at departmental level on online platform.
Publication of Seemant Annual Magazine.	College Annual Magazine 'Seemant' was published
13. Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Council	26/01/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	26/12/2022

15. Multidisciplinary / interdisciplinary

Multidisciplinary bring out knowledge from different disciplines but stays within their boundaries. Interdisciplinary analyzes, synthesizes and harmonizes links between disciplines into a coordinated and coherent manner. Environmental Studies, Generic Electives, Physical Education subjects are taught to all UG students as Multidisciplinary / interdisciplinary subjects. Also at post-graduate level Environmental Studies, Cyber security, Human values subjects are taught to all students .

16. Academic bank of credits (ABC):

'Academic Bank Account' means an individual account with the Academic Bank of Credits opened and operated by a student, to which all academic credits earned by the student from course(s) of study are deposited, recognized, maintained, accumulated, transferred, validated or redeemed for the purposes of the award of degree/diploma/certificates etc. by an awarding institution. Academic Bank of Credits (ABC) is a virtual/digital storehouse that contains the information of the credits earned by individual students throughout their learning journey of under graduate and post graduate. It will enable students to open their accounts and give multiple options for entering and leaving colleges or universities. As per University Grant Commission letter no. 1-1/2022, dated 13 May 2022 and instructions from Savitribai Phule Pune University, college collected students ABC data for this academic year. We made awareness among student about Academic bank of credits. Some student created ABC and some are in the process of it.

17. Skill development:

Skill Development is the process of identification of the skills gap

in youth and providing skilling training & employment benefits to them. College organizes various skill based 16 Add on course for students for their better future career. Each department of the college provides skill based add-on courses to the students which help students to enhance their educational qualities. College organized 10 days soft skill program for the students of final year under-graduate student. Also, each subjects have 'Skill Enhancement Course' with their specialized subject.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college offers Marathi and Hindi languages to all students as a Indian language. Marathi subject is taught to the course of B.A., B. Com, B.Sc. as general level subject. At B.A. level there is specialization in Marathi and Hindi. Also, at Post-graduate level there is Post Graduation in Marathi and Hindi.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-based education (OBE) is an education in which an emphasis is given on a clearly articulated idea of what students are expected to know and be able to do. That is what skills and knowledge they need to have, when they leave the school system.

20.Distance education/online education:

There are two distance learning centers available on college campus. Yashwantrao Chavan Maharashtra Open University YCMOU center active from 1992. This center offers UG, PG course and MBA courses to the students. Also, Savitribai Phule Pune University's School of open and distance learning center degree has been started in 2019. This center offers UG and PG courses to the student in annual pattern.

Extended Profile

1.Programme

1.1 542

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 3058

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 2605

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 997

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 81

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 92

Number of sanctioned posts during the year

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	542
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	3058
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	2605
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	997
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	81
File Description	Documents
Data Template	View File

3.2	92
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4. Institution

4.1	50
Total number of Classrooms and Seminar halls	
4.2	40.52
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	217
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The college has the following mechanism to ensure effective curriculum delivery.
- The academic calendar is prepared and made available to all the stake holders at the very start of the academic year.
- On the opening day of the college, the principal addresses the teachers and guides them on the effective delivery of the curriculum.
- Each department holds meetings to plan out actions for effective implementation of various programs.
- The HOD distributes the timetable for the academic year prepared by the college timetable committee.
- The PO and CO of each of the programs and the teaching methodologies to be followed are discussed and finalized.
- Each teacher prepares his/her individual teaching plan and various other activities as per the timetable.
- The teaching plan is carefully scrutinized by the HOD and suggestions are made for improvement, finalized and

submitted to the Principal.

- Screening test is conducted for First year students to identify Advanced and Slow learners at class level.
- The progress and effectiveness of the teaching work is reviewed periodically in the departmental meetings and the same is reported to the Principal.
- The head of the department submits the teaching completion report of respective department at the end of every semester to the Principal.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.ctboracollege.edu.in/2021-22/1.1.1.B.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The college conducts all its activities including CIE as per the academic calendar published at the start of the year.
- In the reporting year (2021-22), as per the schedule declared by the affiliating university. the academic year commenced on 15 June, 2020 and concluded on 15 May 2021.
- As an affiliated college, this institution followed the University calendar in terms of starting and ending of every semester and the list of holidays thereunder.
- At the start of the year, the college examination department prepared its own calendar for all examinations including the CIE.
- All programmes followed the CBCS.
- For CBCS courses, internal evaluation was spread throughout the semesters.
- The internal evaluation included regular examinations, classroom oral presentations, assignments and other applied practical work.
- In the context of the Pandemic there were many interruptions in the schedule prepared at the start of the year.
- A major part of teaching and examination work including CIE had to be conducted online. However, CIE for every course was carried out as per the university directives with optimum care.
- Examinations in the second half of the academic year

including CIE were conducted in the regular (offline) mode.

- The university had to reschedule several examinations including practical examinations under the pandemic situation. However delayed they were on account of the pandemic, all examinations were conducted and results announced.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.ctboracollege.edu.in/2021-22/1.1.2.B.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

29

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

15

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

874

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college aims to provide holistic education and hence several issues relevant to the contemporary society such as professional ethics, human values, environment and sustainability are incorporated to the curriculum.

- As an affiliated institution, the college follows the

curriculum prepared by the university which has addressed many of these. In addition to these, the college undertakes several activities to reinforce what is theoretically taught.

- Subjects in humanities and social sciences deal with human values, gender balance, religious sentiments, human rights, rural development, corporate and social responsibility and local development.
- Science courses include components dealing with environmental hazards, health and hygiene, energy conservation and food and nutrition.
- Marathi syllabus includes issues related to human values. It also has biographical sketches of great personalities.
- The Hindi curriculum has components dealing with gender issues and human values.
- English courses include substantial number of topics dealing with issues such as feminism, racial equality and social justice.
- History curriculum includes topics of gender sensitivity and human rights.
- Commerce courses have components of corporate social responsibility and entrepreneurship.
- Economics and BBA course curriculum incorporates issues such as rural development and poverty reduction.
- Physics has components such as energy conservation / renewable energy.
- Chemistry syllabus include problems of soil erosion and environmental hazards posed by the over use of fertilizers.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

17

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

504

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.ctboracollege.edu.in/2021-22/1.4.1.A.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.ctboracollege.edu.in/2021-22/1.4.2.B.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3058

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1071

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Learning levels of the students were assessed on the basis of marks in the previous examination.

Advanced learners were guided for doing research projects, participation in competitive examination, workshops and conferences. The reference books, magazines were provided to the advanced learners through departments and library. Those who have writing skills have promoted to write articles for the college annual magazine.

The different subject associations in the college undertake academic activities with active participation of advanced learners to develop various skills. Many departments in the college conduct events to promote competitive spirit among advanced learners. The college organizes scholarly lectures by eminent persons to inspire and motivate advanced learners.

Special programs such as scientific surveys, quiz competitions, celebration of days like National Mathematics Day, National Science Day etc. were organized. For science faculty student's various programmes were organized under DST-FIST and DBT-STAR Schemes.

Slow learners were identified and special efforts were taken for them through remedial coaching scheme. Faculty members discussed question banks, discussion on difficult portion of syllabus, provided study materials for them.

File Description	Documents
Paste link for additional information	https://www.ctboracollege.edu.in/2021-22/2.2.1.A.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3058	81

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The policy of institute regarding student's participation and learning experiences is focused on student centric activities. In the first term due to COVID-19 online and in second term offline programs were organized.

Department of Physics and B.Voc. organized workshop on manufacturing of AC-DC rechargeable LED bulb. Department of Chemistry organized workshops on XRD and FTIR Spectroscopy, preparation of chalk sticks, use of TLC in research, handling of chemicals, preparation of standard solution and online lecture series for the students. Department of botany has organized activities such as local botanical excursion, workshop of biofertilizers and biopesticide production, guest lecture series and students participated in research projects.

B.Voc. students involved in internship programs and field visits. Commerce students were involved in field visit and survey. Department of BBA(CA) organized industry visit at Mulika Infotech Ltd for knowing functions of different departments in the company.

Science Association students experienced science behind rain through scientific movie The Rain and Dr. Homibhabha biography .

Soft Skills Development Programme was organized. Programs were organized under language association, commerce association and social science association for the overall development of students.

The students also involved in the activities organized by the NSS, NCC and Board of Students' Development.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.ctboracollege.edu.in/2021-22/2.3.1.B.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use different web sites such as SWAYAM, NPTEL, EdX, Saylor, E-Books, E-journals, Theses and Dissertations for effective teaching learning process.

In first term due to COVID-19 situation online practical sessions were conducted for the science faculty students. Live demonstrations were shown to the students. Most of the faculty members had developed e-content and uploaded on YouTube channels. Eg. Dr. S.B. Bhoite had prepared lecture videos and created YouTube channel.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

81

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

81

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

28

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

844

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has well planned mechanism of internal assessment based on the guidelines of the affiliating university so as to make it more transparent and robust in terms of frequency and variety. The general guidelines in conducting the internal assessment are followed in all postgraduate courses where the credit system is implemented and at under graduate courses where the semester pattern is prescribed. These assessments include Class Tests, Tutorials, Seminars, Group Discussions, Oral Tests, Assignments, Book Reviews, Open Book Tests, Presentations, Projects, Problem Solving Sessions, Quizzes etc. The schedule of

the CIE is pre-notified by the examination department to make the tests more organized, systematic and to provide sufficient time for students.

A student who is selected as NCC cadet, deputed in NSS, cultural activities or sports at the university or state level is allowed to fulfill the requirements of internal exams with the flexibility and if necessary additional time is allowed for submission of written assignments. The respective subject teacher maintains the record of internal assignments, tutorials, etc. in the department for future verification by the college authorities in the event of any complaint. This assures greater transparency in the conduct of internal assessments.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.ctboracollege.edu.in/2021-22/2.5.1.B.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college examination committee looks after the grievances related to examination. The committee consists of the college examination officer (CEO) and selected members from faculty headed by the principal. Any grievance from stakeholder is placed before this committee and they resolve in a transparent, time-bound and efficient way in CIE. The grievances related to internal examinations are resolved as follows.

1. If there are complaints about fairness in evaluation. Such complaints are placed before the examination grievance committee. The concerned examiner is called upon to present his/her version of the matter and if necessary, the answer sheets are re-examined by another examiner and an amicable solution is found after a careful scrutiny in such a way the aggrieved students is not denied a fair sense of justice. An aggrieved student can also apply and get a copy of his/her answer book.
2. Complaints if any about the lack of adequate physical infrastructure or any kind of discomfort in the conduct of examination is immediately resolved by the committee.
3. Any complaint about any aspect of examination is treated as a

matter of top priority and such issues are resolved at the earliest possibility.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.ctboracollege.edu.in/2021-22/2.5.2.B.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Mechanism of Communicating COs to all Stakeholders:

The expected Course Outcome (CO), Program Specific Outcomes (PSOs) for each course/program is defined by the university. As an affiliated college we follow the prescriptions and norms of the university as regards COs, PSOs and POs. The COs, PSOs and POs for each course/program is displayed by the university on its website. The college also displays COs of each course on the college website for ready reference. COs are also printed as part of the syllabus for each course. At the start of every academic year the concerned subject teacher and the respective head of the department also explain the expected Course Outcome to students in the classroom

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.ctboracollege.edu.in/2021-22/2.6.1.B.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course outcome of courses is prescribed by the university and also printed in the university syllabus. The expected course outcome is communicated to students at the start of academic year in the class. The main criteria for deciding the course outcome is the marks scored by the students in the first semester and the annual examination. Question papers in internal assessment, term

end, semester/annual examinations are set in such a way that they test the specific course objectives.

Attainment of the learning outcome of each of the student is measured on a five point scale and the measuring mechanism and the result is retained by the concerned department. In tandem with the course outcome, the specific program outcome is measured in each academic year at the departmental level.

Following are the parameters to measure-

1. Employability of the students completing a particular program.
2. Success rate of students in terms of progressing to higher educational institutions and performance in competitive examinations such as NET/SLET, Civil Service etc.
3. Professional, social and economic success rate of the alumni through feedback.
4. Alumni's development into socially and ethically responsible citizens and their contribution to the process of nation building.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.ctboracollege.edu.in/2021-22/2.6.2.B.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

819

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.ctboracollege.edu.in/2021-22/2.6.3.2.C.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.ctboracollege.edu.in/2021-22/2.7.1.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2.71997

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://mahaforest.gov.in/index.php/Home/index/en

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

'Center for Innovation and Entrepreneurship' in the institution provides prudent resources to students and faculty members. The Research Centres in English, Hindi, Marathi, Botany and Physics are recognized by SPPU. 2 students in English qualified for Ph.D. and 4 students completed M.Phil. from the Department of Marathi. The faculty members attended conferences, seminars, workshops and published articles and books. An additional platform has been created for intellectual exchange in the form of In-house Competitions titled "I-2-E (Innovation to Enterprise) and AVISHKAR". The Institute has E-resources including E-books. The Institute has received Rs 10.42 lakh grants from Government/ Nongovernment funding agencies for research projects. It has organized workshops/seminars on Intellectual Property Right (IPR) and Industry-Academia Innovative Practices and collaborated with various reputed Industries, Corporate Houses and Professional bodies.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ctboracollege.edu.in/2021-22/3.2.1.B.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

11

File Description	Documents
URL to the research page on HEI website	https://www.ctboracollege.edu.in/3.3.1.2.A.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

25

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

12

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institute has conducted various extension activities for neighborhood community during 2021-22. NSS participated in the plastic liberation campaign and conservation activities at Shiddhi hill region of Shirur town. NSS unit of our college 200 volunteers were participated. NSS unit had organized special camp during 14 to 20 March 2022 at Alegaonpaga. Tree plantation, socio-economic survey, campus cleaning activity, gender sensitivity and environmental conservation etc. activities were conducted by NSS volunteers. NSS has jointly organized with Municipal Corporation of Shirur 'SwacchaSarvekshan and Mazi Vasundhara Abhiyan' on 14th Dec. 2021. Institute has organized Rasiklal M Dhariwal general knowledge competition examination for surrounding school students. Blood donation camp was organized on 9th August, 2021 by NSS candidates. On the occasion of 'Azadi ka Amrit Mohatsav' on 31st August 2021 NCC candidates had distributed the various medicinal plants to the local farmers. Students Development board and women sexual harassment grievance cell organized a lecture series on

women empowerment during 17th to 26th January 2022. Institute has adopted five villages of Shirur tahsil under Unnat Bharat Abhiyan Programme and preliminary survey has been carried out. Student Development Committee with the help of students has conducted tree plantation programme in college campus.

File Description	Documents
Paste link for additional information	https://www.ctboracollege.edu.in/2021-22/3.4.1.A.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

33

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

9

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has an area of 13 acres and has a green campus with modern infrastructure, laboratories, computer labs, library and information center, classrooms and hostels etc. with adequate facilities for teaching and learning.

College has 22 well-equipped laboratories, 41 classrooms, 01 central library, 03 seminar halls, 09 ICT enabled classrooms including Seminar-Hall, Office, Meeting Hall, Examination Hall, Competitive Examination Centre, SPPU Distance Learning Education-SOL centre, YCMOU Study Centre, NSS & NCC Office, Prevention of sexual Harassment Cell, Student Facilitation Centre, Physical Education Center, Counseling Centre, Girls and Boys Hostel, Multi-Purpose Gymnasium Hall, Faculty Common Room for Men and Women, Student Cooperative Store, Open Air Theatre, Covered Parking, 24 Hours UPS Back-up with Separate Battery House, Individual Transformer, 6 Acre Running Track with 8 lens, Agricultural Land, Campus Beautification Garden, Botanical Garden, Medical aid, RO system for drinking water, toilet facilities etc. These facilities help in improving the teaching-learning environment in the college campus.

All infrastructural facilities are designed in consultation with Engineers, Architects. College Development Committee. Municipal Council also, Buildings are designed as per norms (as the case may be) mentioned in UGC guidelines.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ctboracollege.edu.in/2021-22/4.1.1.B.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has provided an area of 6 acres for physical education center which in 5.75 acres for outdoor sports and 12000 sq. ft. for indoor sports. A multi-purpose gymnasium has been constructed under the UGC XIth plan. Since its inception, the college has given equal importance to sports and physical education along with classroom studies. As the college is situated in a rural area, the physical education center of the college is always in great demand from students and external users.

The college has undertaken the following major sports activities. Such as, Weight Lifting, Wrestling, Boxing, Chess, Carom , Table Tennis, Kabaddi, Kho - Kho , Volley ball, Football, Hockey, Athletics, Foam mats for Wrestling, Boxing set, Single bar and Double bar sets for exercises.

The Gymkhana consists of an office room for the Head of Physical Education with record room center.

The college has a spacious open theater for presenting student's various cultural programs.

The college have Yoga centre to yogic activities, and have a grounds to conduct regular practice and competitions for various games.

These facilities enable students to participate in various competitions at inter-college, inter-group and inter-university levels.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ctboracollege.edu.in/2021-22/4.1.2.B.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ctboracollege.edu.in/2021-22/4.1.3.B.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library, which was started at the time of establishment of the college (1968), with 2000 books, presently holds an enriched collection of more than 93355 Books, 53 Periodicals, 137 Theses/Dissertations, 650+ Educational CDs; and also have more than 6000 E-journals and more than 3135000 E-books which are accessible through NLIST. Five PCs were installed in the UGC-Network Resource Centre for library users to make use of E-resources. Reprographic facilities are also provided in the library. The library has uninterrupted power back-up with 10 KVA online UPS and to support green technology.

Detailed information about the Library & Information Centre is available in the individually designed library website <https://sites.google.com/view/ctbclibraryinfo/home?authuser=0>

The College has adopted 'Vridhhi Enterprise Resource Planning System (ERP)' which integrates all data and processes of an educational institution into a unified system. Library Management is one of 10 ERP Modules in Vridhhi. Bar-coding of Books is a continuous activity. Library users can access the bibliographic data using the OPAC LMS from the 5 terminals in Library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.ctboracollege.edu.in/2021-22/4.2.1.B.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.80

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

13486

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Presently college has 217 computers, which regularly updated as per university curriculum administrative work. All 217 computers are in LAN with 40 Mbps Internet Connectivity with Sophos Firewall security.

In 2018-2019, purchased latest configuration Lenovo. Which have Intel processor machines with Core i3, 4 GB RAM, 1 TB HDD.

In 2019-2020, purchased latest configuration DELL (40 Nos) Intel processor machines with Core i5, 8 GB RAM, 1 TB HDD.

All 217 computers having 24 x 7 UPS battery backup . Total 9 UPS provides 69 KVA power supply attached 142 batteries.

There are total 85 Wi-Fi devices at campus. Among them 01 is of D-Link DWL2100wap, 21 are of TP LINK EAP 110 300 Mbps wap and 63 are

of JIO Wi-fi devices. Internet bandwidth is upgraded from 4 MBPS to 61 MBPS. Currently campus has 40 MBPS BSNL broadband and 1 MBPS Hi-tech Internet Connectivity Services. Campus has Quick Heal Antivirus licensed copies and have adequate printers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ctboracollege.edu.in/2021-22/4.3.1.B.pdf

4.3.2 - Number of Computers

217

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10.68

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College maintenance work is taken care of by the regularly appointed Class-IV staff. Wherever required, Class-III Technical Staff also support for maintenance work as and when required.

Maintenance involves following -

- The College campus has 24 hrs CCTV surveillance.
- The whole campus area is enclosed by a stone compound wall. Security guards are appointed for round the clock vigil .
- The college has appointed a care-taker for vehicles in the parking area
- For minor repairing of furniture, plumbing system and electrical appliances, the college has its skilled menial staff. For major repairs and rectification, outside technicians are outsourced.
- The maintenance of computers is done by skilled staff. The maintenance of scientific equipment and computers is done by manufacturers or agencies under "Annual Maintenance Contract" and break down calls.
- Regular cleaning of classrooms, laboratories, floors, staircases and the ground is assigned to menial staff. The cleaning of sanitation blocks is assigned to contractual service persons.
- A special Committee for Campus Development assisted by students under "Earn while Learn" scheme take care of the garden.

Every member of the college considers the maintenance of college campus as an important part of his/her moral duty.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ctboracollege.edu.in/2021-22/4.4.2.B.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

570

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

25

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
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File Description	Documents
Link to Institutional website	https://www.ctboracollege.edu.in/2021-22/5.1.3.A.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
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927

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
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927

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent	A. All of the above
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mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

76

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

101

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

11

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- 1. Student's Council:** Student's Council is formed every academic year as per the guidelines of Savitribai Phule Pune University Pune and Maharashtra Public University Act 2016. In the Academic year 2021-2022, even though university withheld the student's council elections, student's council was formed at the college level. The nominated class representatives elect one of them as their university representative (UR). The college has Students Council that consists of Principal as the chairman and other as Members.
- 2. Students Consumer Co-operative Store:** This is a support service provided to students on the campus. The store has books, educational, other essential goods and services. The store administration is looked after by a committee that has student's representative, Principal as the chairman, the Coordinator, the Secretary Members, Nominated five Students and Two Non-teaching staff members.
- 3. Internal Quality Assurance Cell:** The IQAC is a crucial quality enhancement body of the college. The committee consists of Principal as the chairman, Members: One College Management representative, Coordinator, Four Teachers, Two Alumni Representatives, One Industrialist, One External Expert, One Office Representative, Two Community Representatives and Two Student Representatives.

File Description	Documents
Paste link for additional information	https://www.ctboracollege.edu.in/2021-22/5.3.2.A.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Registration of the Alumni Association of the College is completed recently however it is functional and it contributes significantly to the development of the College through academic, collaborative and financial means. The college arranges meeting of the Alumni Association once in an academic year to discuss through its academic departments the development of the College and the concerned department. This meeting is a part of the effort to get maximum cooperation and contribution from alumni in academics, administration and community outreach programs. The alumni contributed significantly in the growth of the institution through financial and non-financial means during the last five years.

File Description	Documents
Paste link for additional information	https://www.ctboracollege.edu.in/2021-22/5.4.1.A.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Institution is organizing its daily activities keeping in view of the fundamental goals - providing quality education, useful practical skills, generating knowledge and initiating various community development programmes to enable the all-round development of the rural students. Through participative decision-making process, the vision, mission and goals are achieved. The management involves the staff members in making major policy decisions, academic and administrative. The management works in a democratic way and every staff member, whether teaching or non-teaching, has reasons to believe that they are an integral part of the system. The management always takes care to inculcate high social, moral and intellectual values in tune with the vision and mission statement of the college. It formulates strategies, systems and methods for achieving excellence in teaching, learning and administration by stimulating innovations in all faculties and it takes care to build knowledge and capabilities in teachers and students. For effective and efficient implementation of the teaching-learning process, the Principal and teachers are motivated and encouraged. The participative decision making develops healthy and congenial organizational culture. In this way, through participative decision-making and involvement of staff, healthy and congenial environment is fostered. This nurtures effective and result oriented organizational culture.

File Description	Documents
Paste link for additional information	https://www.ctboracollege.edu.in/2021-22/6.1.1.A.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

College practices decentralization and participative management through Principal and respective committee coordinators and its members. Institute has constituted various Committees/Associations/Cells for carrying out the activities of the college effectively with large scale participation of the faculty. This facilitates decentralization to a considerable extent.

Admission Committee: Admission process is one of the practices of decentralization and participative management of the college. The Principal reframed the admission committee in the last week of the every academic year for smooth functioning of the admission process of the next academic year. In the admission committee participation is given to the teachers of every department and also to the non-teaching staff as per the need and requirement. In the admission committee there are four units such as science, arts, commerce and administrative unit. The coordinator supervises and guides to the members of each unit of the admission process. In the each unit teachers from the respective faculty are participated along with assistants from non-teaching staff. In the administrative units some teachers as well as non-teaching staff from the office are participated for the process of computerizing, documents verification and financial assistance. Through participative management every faculty member and non-teaching staff gets opportunity to contribute in the admission process.

File Description	Documents
Paste link for additional information	https://www.ctboracollege.edu.in/index.php/admissions/online-admission
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- **Teaching, Learning and Assessment:**

As per the strategy to use technology in teaching, learning and assessment the teachers' training programs became useful. Most of the teachers are well trained to use the online modes effectively for teaching learning and assessment. In the training programs teachers are trained in two types of online platforms like Google Classroom, Zoom Application and Google Meet in order to avoid the hurdles of internet speed, availability of electricity, time and space. Teachers and students have been using these platforms to overcome such hurdles. In the reporting year some online lectures and examinations have been conducted for undergraduate and postgraduate students. Online seminars for students and teachers have been conducted by various departments. Some online guest lectures of experts are organized which became useful to the students and teachers. These online modes become more useful for the students of rural area. It is also useful to make experts easily available from various places, various subjects and on different topics. Making of quality e-content development and video making have been continued by the most of teachers. Some additional training programs were organized on video making so as to enhance the quality of e-content.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.ctboracollege.edu.in/2021-22/6.2.1.B.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College Governing Council is the apex body. The Council meets at least twice a year and takes all major policy decisions regarding finance, infrastructure development, faculty recruitment and performance evaluation of teaching and non-teaching staff, research and extension activities, linkages, etc. Institution strictly follows the service rules laid down by the UGC, State Government and Savitribai Phule Pune University. The college always tries to recruit qualified and skilled staff. For this

purpose, the posts available are widely advertised in leading newspapers. After receiving applications recruitment of teachers is carried out meticulously by screening of applications and interviews conducted by a panel of experts. The college, as policy matter, follows transparency in the entire process and makes sure that the qualified and skilled among the applicants are selected for the posts. For recruitment procedure, the college strictly follows the recruitment conditions laid down by UGC and the statutory bodies for all kinds of recruitments including full-time, ad-hoc and clock-hour basis appointments. The promotion of teachers is based on the Career Advancement Scheme (CAS) of the University Grants Commission and Government of Maharashtra. The promotion of non-teaching staff is carried out as per the norms of Government of Maharashtra.

File Description	Documents
Paste link for additional information	https://www.ctboracollege.edu.in/2021-22/6.2.2.A.pdf
Link to Organogram of the institution webpage	https://www.ctboracollege.edu.in/index.php/about/management/s-s-p-mandal
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
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File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

List of Effective Welfare Measures:

Shirur Shikshan Prasarak Mandal's Employees Co-operative Society Ltd:

Shirur Shikshan Prasarak Mandal's Employees Co-operative Society Ltd. provides loans for all teaching staff and administrative staff at the moderate interest rate. This facilitates them to construct own home, purchase vehicle, etc.

C.T.B.C. Students' Co-operative Store Ltd.:

C.T.B.C. Students' Co-operative Store Ltd. makes available selected daily necessities in the college campus at reasonable prices.

Medical Reimbursement Facility of Government of Maharashtra:

In case of major medical emergency like surgery, prolonged hospitalization Medical Reimbursement Facility of Government of Maharashtra is available for teaching staff and administrative staff.

Advance for Medical Treatment:

In case of emergency, advance for medical treatment is made available to teaching staff and administrative staff.

Teachers' Welfare Academy:

For the welfare of the teachers, varieties of welfare activities are conducted.

Tea Club:

Tea club facility is made available for the teaching staff.

College Uniform to Non-Teaching Staff:

After every two years college gives uniform to service staff .

Gymnasium:

Well Equipped Gymnasium facility is available for Teaching and Non-teaching staff.

R.O. Drinking Water Facility:

R.O. drinking water facility is available to staff.

Parking Facility:

The College provides parking facilities to Teaching and Non-teaching staff.

File Description	Documents
Paste link for additional information	https://www.ctboracollege.edu.in/2021-22/6.3.1.A.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

10

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

8

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has system of performance appraisal of the teaching staff. Every teaching staff member, at the end of academic year, has to fill up the self-evaluation report as per Schedule G (Rule 14 (2) and Rule 15 (1) of Government of Maharashtra. This report

covers academic aspects such as subjects taught, teaching techniques used, degrees acquired, publication of papers/books, participation in seminars/workshops/conferences, research projects, innovations/contributions in teaching, design of curriculum, laboratory experiments. It covers participation in college development, contribution to NSS/NCC, participation in corporate life, memberships of subject associations. Every teaching staff member has to submit a separate confidential report as per ???. ???. ????. CFR - 1210 / ????. ????. 47 / 2010/ ?????, 1st November, 2011 of Government of Maharashtra.

After thoroughly analyzing, Head of the Department puts remarks on it. Subsequently Principal puts his evaluative remarks on it. Considering these remarks, College Governing Council puts remarks and after discussion with the Principal, it gives suggestions for improvements, policies and recommendations.

For non-teaching staff self-appraisal report prevails as per ??? 14(2) ??? 15(1) of Government of Maharashtra. Higher authorities put their evaluative remarks on these forms. Concerned non-teaching staff is given instructions for improvements, if necessary.

File Description	Documents
Paste link for additional information	https://www.ctboracollege.edu.in/2021-22/6.3.5.A.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The accounts of the college are audited regularly by internal and external auditors. Audit objections, if any, are settled in due course of time by giving explanation to internal/external auditors with documentary proofs /evidences available with the college and objections are resolved satisfactorily.

Internal auditor checks all receipts and payment vouchers. Each payment voucher is signed by accounts office, Principal and receivers. Internal auditor checks whether all funds received from funding agencies are utilized. Reports of internal audits are

maintained by institution.

External audit is done annually after completion of financial year. The college receives grants from UGC, Savitribai Phule Pune University, Department of Biotechnology, Department of Science and Technology and other funding agencies/institutions for specific purpose. While spending funds, the college observes meticulously all rules, regulations and guidelines laid down by that particular funding agency. Purchase mechanism is strictly implemented. For sanctioned expenses, whenever necessary, quotations/tenders are invited. On scrutiny and comparison, specific quotation/tender is sanctioned. Following the budgetary heads, statement of accounts is prepared. Statements of accounts and necessary vouchers/bills/receipts along with reports and photographs are submitted to the internal auditor and any query/objection raised is satisfactorily settled.

File Description	Documents
Paste link for additional information	https://www.ctboracollege.edu.in/2021-22/6.4.1.A.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.11

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The optimal utilization of resources and mobilization of funds is discussed in the College Governing Council's meeting at the end of

every year. The academic requirements to be fulfilled and infrastructure development necessary to support the academic requirement is given priority. Accordingly the policy for mobilizing funds is finalized.

College raises its funds through various resources such as tuition fees collected by the students, salary grant received from government for aided staff. The college also receives salary support from the State Government for grant-in-aid posts in teaching and non-teaching. In addition of above mentioned sources, college gets funds and research grants from funding agencies like University Grants Commission (UGC), Department of Biotechnology (DBT), Department of Science and Technology (DST). College also receives funds from Savitribai Phule Pune University (SPPU) for quality improvement programs, National Service Scheme, Board of Students' Development etc. Now alumni are also source of funds for college. The purchase mechanism is strictly implemented purchasing committee takes decision of purchase of laboratory and other equipment. Well-defined procedure is followed for purchases. Committee reviews quotations given by vendors thoroughly and final decision is taken on the basis of comparative analysis.

File Description	Documents
Paste link for additional information	https://www.ctboracollege.edu.in/2021-22/6.4.3.A.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is constantly working on the quality improvement strategies in areas of teaching-learning, examination, certificate courses, innovative activities, research and development.

- **Certificate Course Committee:** IQAC advises to organise various certificate or skill base courses for students. Institute aims at inculcating skills and knowledge among the students to enhance the quality of higher education for this purpose separate certificate courses committee is constituted. This committee works to galvanize skills and needs of the students as per local and global requirements. The certificate course committee endeavors to introduce

skill enhancing courses which are useful to get employment and self-employment. In current academic year, 15 certificate courses on various topics are conducted.

- **My Mother in My College:** This is one of the unique activities of the college which is organized to instill a sense of security among the girl students. For this program mothers of the girl students are invited to the college. It is an effort to create affinity with college among the mothers of girl students. On the day of program, mothers visit to the different departments of the college and discuss with teachers. In 2021-22 academic year, 'My Mother in My College' Program is organised on 04/05/2022, Dr. Pratibha Jadhav-Nikam guided to the participated mothers on 'Sujan Palktatv'.

File Description	Documents
Paste link for additional information	https://www.ctboracollege.edu.in/2021-22/6.5.1.A.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Institution has a functional IQAC setup as per norms that include members from management, teacher representatives, representative of administrative staff and nominee each from local society, students, alumni and industry. IQAC has constituted a feedback committee which seeks feedback regularly from all stakeholders. Based on the feedback an action is taken in the form of a communication to the concerned teachers and the teachers are suggested to conduct Faculty Development Program (FDP), certificate courses/bridge courses/add-on courses and remedial courses and to use ICT based teaching methods to improve the teaching-learning process. IQAC organizes professional development and training program for teaching and non-teaching staff. IQAC also suggests to having MOUs and linkages with various reputed organizations/ institutions. Every teacher is expected to submit a work done report periodically on teaching learning process and co-curricular and extracurricular activity. Every year teacher is expected to fill annual performance appraisal form. IQAC scrutinizes API necessary for CAS promotions .

Over the period of year during post-accreditation, the college has made certain improvements and taken quality initiatives :

- CBCS Courses
- B. Voc. Diploma and Skill Based Certificate Courses
- MOUs
- Collaboration and Linkages
- New Books and Instruments
- SPPU- LMS
- Ph. D. Research Center

File Description	Documents
Paste link for additional information	https://www.ctboracollege.edu.in/2021-22/6.5.2.A.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.ctboracollege.edu.in/2021-22/6.5.3.A.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Equity: All required facilities are equally made available. Institute made available separate staffrooms, gym, reading hall, sitting arrangement in college canteen. In the library separate reading facility for girls and boys. Anti-ragging committee, Student co-operative store, Student Facilitation Centre are functional for all genders.

Institute had organized women empowerment programs on 'Know Your Potential', 'Mind to Matter', 'Recognition of Self Capabilities', 'Women's Rights and Laws', 'Women's Health issues', NCC students participated in Cadar Camps. Lectures on Prevention of Sexual Harassment, How to prevent Sexual Harassment at Workplace and 'Sva cha navyane shodh' (Revisiting oneself) were organised. Students and faculty achievements in education, competitions, NCC, sports were recognized according to gender specification in Seemant.

Facilities for Women:

Safety Security: Institute campus is under CCTV surveillance along with an external security agency. For discipline and security purpose institute framed a dress-code pattern for students, administrative staff and faculty. Different color and pattern of id-cards issued to students. Outsiders are identified.

Counselling Program: Institute through Vidyarthini Manch (Girl students' forum) and Women Sexual Harassment Grievance Redressal Committee organized programs which were helpful to provide fair, equal treatment to others. Suggestion box is available through IQAC. HPV vaccine camp organized for girls, female teachers.

File Description	Documents
Annual gender sensitization action plan	https://www.ctboracollege.edu.in/2021-22/7.1.1.A.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.ctboracollege.edu.in/2021-22/7.1.1.B.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy

A. 4 or All of the above

conservation measures Solar energy
Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/
power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: Dry waste & wet waste collected in separate waste bins. Degradable waste is taken for composting initiatives through vermi-compost plant and non-recyclable waste is given to Municipal Corporation for further treatment. Generated waste is treated by 'Kitchen Waste Treatment plant. College promotes the use of paper bags. Paper waste is recycled by outsourcing. Instructions are displayed through LED display boards and blackboards. College had conducted a project for solid waste management by Department of Botany and Chemistry.

Liquid waste management: The generated liquid waste is collected in sanitary tanks, connected with the municipal corporation drainage system.

E-waste management: Generated e-waste is collected and supplied to waste treatment agency.

Chemical waste: Microscale practical's, Green Chemistry & Solvent free experiments are conducted in Chemistry laboratories, to reduce the chemical solid waste. Synthesized compounds were collected and preserved as reference standards and used as starting material for other practical. Recycling of solvents such as acetone, ethyl acetate is done. Proper care taken to treat chemical waste generated through laboratories.

No Radioactive waste is produced. Institute is registered under Atomic Energy Regulatory Board (AERB) and follows their guidelines for radioactive safety.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the	A. Any 4 or all of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- Economically weak students can confirm their admission in**

token amount, institute give facility to students for paying course fees in instalments.

- Student Welfare Committee took initiative for providing financial assistance to economically weak students through Student Assistance Initiative Fund collected from college teachers. In academic year 2021-22, 25 students benefited.
- Soft skill programme provide communication skills, writing and reading skill, interview skills, leadership skills, numerical, vocabulary spatial skill for disadvantaged students.
- Institute took initiatives for providing inclusive environment Various language conservation and promotional days were celebrated in this academic year.
- Farewell program is organised and celebrated for each staff on the day of retirement, their family members are also invited for programme. The staff retiring on the day share their thoughts, experiences. Other staff members also share their experiences, feelings, and give well-wish to them. The staff along with their family members were honoured by giving memento, shawl and bouquet. In academic year 2021-22 three non-teaching staff is retired namely Mr. K.D. Nirawane, Mrs. Nutan Lanke and Mr. Ananda Awchite.
- Students and college staff receiving academic qualification or awards were honoured by giving college memento and shawl in college annual prize distribution program.
- These initiatives help to create an inclusive environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Institute organized and celebrated Vigilance Awareness Week, Constitution Day, Nirbhay Kanya Abhiyan. Through these program experts in the field aware staff and students for their constitutional rights and responsibilities.
- Two credit courses on 'Introduction to Constitution' for graduate and postgraduate program, Democracy, Election and Governance two credit course is conducted for graduate

program.

- Cleanliness oath taken under Swaccha Bharat Mission.
- College staff and students counselled during pandemic situation and encouraged to get vaccinated.
- Mission Yuva Swasthya- Vaccination Program : Under the "Mission Yuva Swasthya" campaign, a vaccination campaign was organised at Chandamal Tarachand Bora College on October 29th in collaboration with Rural Hospital Shirur.
- Savitri Mahotsav : On behalf of the Student Development Board, a full-length statue of Savitribai Phule was inaugurated in the University of Pune on the occasion of the "Savitri Utsav" that was organised in the college on Monday, February 14, 2022.
- Annual Prize distribution Program : On May 23rd., 2022, the college held its annual prize distribution ceremony.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.ctboracollege.edu.in/2021-22/7.1.9.A.pdf
Any other relevant information	https://www.ctboracollege.edu.in/2021-22/7.1.9.B.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institute had organised following national international and commemorative days as follows.

Yoga Day 21/06/2021

Rajarshi Shahu Maharaj Jayanti 26/06/2021

Lokmanya Bal Gangadhar Tilak Punyatithi 01/08/2021

Annabhau Sathe Jayanti 01/08/2020

Independence Day 15/08/2021

Ozone Day 16/09/2021

Mahatma Gandhi Jayanti 02/10/2021

Lal Bahadur Shastri Jayanti 02/10/2021

Vachan Prerana Din 15/10/2021

Sardar Vallabhbhai Patel Jayanti and Indira

Gandhi Punyatithi 31/10/2021

National Mathematics Day 22/12/2021

Savitribai Phule Jayanti 03/01/2022

Swami Vivekanand Jayanti , Rajmata Jijau Jayanti , Rashtriya Yuva Din 12/01/2022

Rashtriya Yuva Saptah 12/01/2022 to 18/01/2022

Bhartiya Sanvidhan Din 26//01/2022

Republic Day Celebration 26//01/2022

Chhatrapati Shivaji Maharaj Jayanti 19/02/2022

Marathi Bhasha Gourav Din 27/02/2022

National Science Day by 28/02/2022

Swachh Survekshan and Majhi Vasundhara Abhiyan: December 30, 2021: 130 participants

Plastic liberation campaign and hill conservation activities: January 3, 2022: 200 participants

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

TITLE: "Rasiklal M. Dhariwal General Knowledge Competative Examination"

OBJECTIVE: To encourage participation of 5th to 9th standard students so that they can easily face state as well as national competitive examination.

CONTEXT: To promote the awareness of higher education and competitive examination college conducts 'Hon. Rasiklalji M. Dhariwal General Knowledge Exam', from 1997. **PRACTICE:** MCQ Examination paper covers about 11 subjects. Link of online exam was shared with students by social media. Toppers were acknowledged.

EVIDENCE OF SUCCESS: Students get idea of competitive examination.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED: Due to pandemic offline examination was impossible.

TITLE: "Maitri Pustakanshi (Friendship with Books)"

OBJECTIVE: To inculcate the Reading Culture, values among the students.

CONTEXT: Institute increase the 'Reading Culture' among the students through this activity. Concept of activity is to provide all the necessary books to students.

PRACTICE: The activity of "Maitri Pustakanshi" is unique activity run only by institution throughout Savitribai Phule Pune University region. Activity is conducted weekly on every Thursday with a different theme.

EVIDENCE OF SUCCESS: Since initiation of activity students who never visited library, now visiting regularly.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

A big challenge is to keep the students connected with the library.

File Description	Documents
Best practices in the Institutional website	https://www.ctboracollege.edu.in/2021-22/7.2.1.A.pdf
Any other relevant information	https://www.ctboracollege.edu.in/2021-22/7.2.1.B.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Assisting First College Going Generation Students:

College aims to provide quality education to educationally, socially and economically disadvantaged students. Many students

are first college going generation learners. College has root out number of activities with effective and significant purpose. E.g. CTBC General Knowledge exam for cultivating competitiveness and to create attraction of higher education. Teacher Guardian Scheme is distinctive activity plays vital role. Each academic year students are assigned to each teacher. Teacher asses student on basis of monthly attendance, test results, internal assessment. Students encouraged to participate in co-curricular and extracurricular activities. To maintain student teacher interaction student performance record is taken twice in a semester. On the basis of this the students are classified as 'Excellent', 'Good', 'Satisfactory', 'Poor' or 'Bad'. Under this scheme special teaching programmes and counseling are provided to the needy students. Due to this scheme significant improvement in overall performance of students, students become competent and confident to solve their problems, good rapport established between teacher, student and parent and it helps to maintain discipline in college.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Prepare Academic Calendar.

Prepare Self Study Report (SSR) of the college.

Publish Policy of Admission - Online admissions/Merit list.

Organize regular meetings of IQAC working committee.

Participate in Institution level and overall level of NIRF ranking.

Continue with best practices like Maitri Pusataknsi (Friendship with books) and Rasiklalji Dhariwal Memorial General Knowledge Competition.

Organize career oriented Add-on, Value Added, Bridge, Vocational Education, Certificate Courses.

Organize various workshops for girl students and their parents such as 'Personality Development", "Nirbhay Kanya Abhiyan", "My

Mother in my College" etc.

Strengthen the fund for Student Assistance Initiative Fund (SAIF).

Organize a special counseling on "Stress Management" for Teaching and non-teaching staff.

Undertake and complete Individual Minor Research projects with financial assistances from UGC, DST and SPPU.

Motivate teaching staff members to present and publish research papers, write books on syllabus, reference books also motivate for patents.

Organize coaching camps, college level, intercollegiate competitions in sports.

Organize awareness programme Human Rights.

Organize workshop on Cyber security, IPR.

Publish of Semestral E-Magazine and Annual Magazine.

Organize State Level Elocution and Debate competition.

Observe various academic days like Hindi day, Marathi Bhasha Day, International Yoga Day etc.

Organize Alumni meet.

New Education Policy activities.

Industry Interaction with Ranjangaon Industry Association.

Organize Socio Economics activities through CSR funds.

Internships

Energy awareness program.